

Growing Your Chapter

STEPS TO PROPERLY "BUILD YOUR CAKE"

TIER THREE:

3

ALL-MEMBER MEETINGS

- Chaplains- Arrange for live P&W music during meetings.
- Chaplains- Arrange guest speakers for devotionals.
- Chaplains- Promote a Book Club to get members reading Christian literature.
- Chaplains- Prepare take-home devotionals for members' continued growth.
- Secretary- Give out prizes for members who remember to bring a Bible.
- Secretary- Supply member info cards for easy tracking of individual attendance.
- President- Creating a weekly "Reminders" page for members about Business.

EVENTS

- Vice Pres.- Plan 2+ service projects per year.
- Vice Pres.- Plan 5+ fellowshiping events each year.

TIER TWO:

2

ALL-MEMBER MEETINGS

- Vice Pres.- Arrange for food & drink at each meeting.
- Chaplains- Distributing memory verses to members at weekly meetings.
- Chaplains- Preparing Power Points or devotionals notes to coincide with devos
- Secretary- Distribute event/meeting calendars to members.
- President- Assign members chair positions to assist with officer responsibilities.
- President- Give out a weekly door prize each week at end of meeting.
- President- Create a PP to go with each objective on the meeting notes.

OFFICER MEETINGS

- President- Host weekly officer meetings.

EVENTS

- Vice Pres.- Organize 1-2 outreach (community service) projects per year.
- Vice Pres.- Plan 3-4 fellowshiping events per year.
- President- Leading the chapter in one fundraiser per semester to support DOLLS, Inc.

ADVERTISING

- Secretary- Update Facebook every 2-3 days.
- Secretary- Check in with members who are MIA from meetings.
- President- Design & sell DOLLS spirit t-shirts.

TIER ONE:

1

ALL-MEMBER MEETINGS

- President- Prepare meeting notes to guide fellow officers and for documentation of meeting agenda.
- Secretary- Monitor that all members have Membership Forms on file.
- Secretary- Track attendance using member sign-in sheets at the door.
- All Officers- Interact with members. Lavish them with love.
- Chaplains- Have a prayer request box available for girls to write their needs.
- Chaplains- Prepare 2-3 praise & worship songs with lyrics .
- Chaplains- Write 30 minute devotionals for meetings, using scriptures from the Bible.
- Chaplains- Read the prayer requests aloud & lead group in prayer.

OFFICER MEETINGS

- President- Must call and host at least 2 officer meetings per month.
- President- Must communicate regularly w/ DOLLS HQ about chapter well-being.
- President- Communicate updates from DOLLS HQ to other officers regularly.
- All Officers- Email business that needs to be addressed to President 2 days in advance.
- President- Create meeting notes for officers & for use as documentation.

EVENTS

- Vice Pres.- Organize one fellowshiping event per semester for your chapter .
- Vice Pres. - Create permission forms/ invitations/ information sheets for each of the events planned
- Vice Pres.- Decide on decorations, food, etc. for each event and communicate financial needs to the team.
- President- Lead the chapter in one fundraiser per year to raise support for DOLLS, Inc.
- Vice Pres.- Assist with one fundraising effort/activity to raise support for DOLLS, Inc.

ADVERTISING

- Secretary- Update Facebook weekly.
- Secretary- Create posters or create flyers to be handed out on campus.